

<b>VOLUNTEER ROLE DESCRIPTION</b>	
<b>ROLE TITLE</b>	Volunteer Support Worker
<b>SUMMARY</b>	To co-deliver practical and emotional support to the clients as well as to co-create varied programme of activities that enhances the clients experience during their time in our service.
<b>RESPONSIBLE TO</b>	Volunteer Co-ordinator
<b>COMMITMENT LEVEL</b>	Regular commitment is required.
<b>DURATION</b>	Negotiable - dependent on personal circumstances and service requirements.
<b>LOCATION OF ACTIVITY</b>	Manchester Safe House
<b>CORE TASKS</b>	<p>To create and co-deliver a variety of activities that caters for the clients ranging from arts and crafts session, gardening, trips, assistance with ESOL classes. Other ideas for activities are welcomed.</p> <p>To provide practical support, to assist clients with arranging and making appointments.</p> <p>To provide emotional support and encourage clients to access appropriate services if needed.</p> <p>To take part in regular supervision and support.</p> <p>To regularly attend volunteer or staff meetings.</p> <p>To work within agreed professional boundaries at all times.</p> <p>To provide a safe and non-judgmental environment that promotes the core values and ethos of the Trust, in accordance with the Medaille Trust Policy, Data Protection Act, and Health and Safety Regulations.</p>
<b>PERSON SPECIFICATION</b>	<p>The role would suit someone who is friendly, kind, empathetic and non-judgemental. This position is very rewarding, and would suit a person who is flexible and happy to work in a team, in a busy and sometimes challenging environment.</p> <p>This role requires maturity, and an ability to engage with adults who are vulnerable while working alongside staff members to deliver the service in line with agreed procedures and systems.</p> <p>Very good level of communication skills</p> <p>Ability to maintain confidentiality</p> <p>Knowledge and understanding of human trafficking issue or willingness to learn</p>

	<p>Knowledge of mental health issues and the challenges faced or a willingness to learn</p> <p>An understanding of the importance of professional boundaries in the role</p>
<b>TRAINING PROVIDED</b>	<p>Generic induction to the Medaille Trust</p> <p>Any additional training that is commensurate to the individual role</p>
<b>REIMBURSEMENT OF EXPENSES</b>	<p>Travel costs</p>
<b>ANY OTHER INFORMATION</b>	<p>A enhanced DBS check is required to volunteer</p>